



Approve or Reject Consortia

Step #	Action
0	Purpose: Approve or Reject Consortia.
1	<p>Target audience:</p> <ul style="list-style-type: none"> • The Agency Procurement Officer (APO) • College/University Procurement Officer (CUPO) • Central TCSG (Technical College System of Georgia) Procurement Office • SPD Agency Sourcing Division.
2	<p>Depending on the approval setup, the approval authority will receive an email alert that requires an action to approve or authorize an event posting above the delegated purchasing authority set amount. Record your Event number to search or validate into GPR for review and approval or rejection actions.</p> <div style="border: 1px solid blue; padding: 10px; margin-bottom: 10px;"> <p>Action required to approve/authorize an Event - PE-82200-CON-2024-000000010</p> <p> bidnotice.donotreply@doas.ga.gov To ● Test, GPR ↶ ↷ → 📧 ⋮ 9:06 PM</p> <p>Retention Policy 30 Day Delete_Recoverable (30 days) Expires 10/3/2023 <small>ⓘ This item will expire in 30 days. To keep this item longer apply a different Retention Policy.</small></p> <p>Action required for Authorization/Approval of Event PE-82200-CON-2024-000000010</p> <p style="text-align: center;">@athenstech.edu</p> <p>You have an action request in waiting for event PE-82200-CON-2024-000000010, from Carla Michele of 82200-ATHENS TECHNICAL COLLEGE.</p> <p>GPR Admin.</p> </div> <div style="border: 1px solid blue; padding: 10px;"> <p>Action required to approve/authorize an Event - PE-82200-CON-2024-000000010</p> <p> bidnotice.donotreply@doas.ga.gov To ● Test, GPR ↶ ↷ → 📧 ⋮ 9:07 PM</p> <p>Retention Policy 30 Day Delete_Recoverable (30 days) Expires 10/3/2023 <small>ⓘ This item will expire in 30 days. To keep this item longer apply a different Retention Policy.</small></p> <p>Action required for Authorization/Approval of Event PE-82200-CON-2024-000000010</p> <p style="text-align: center;">@tcsge.edu</p> <p>You have an action request in waiting for event PE-82200-CON-2024-000000010, from Carla Michele of 82200-ATHENS TECHNICAL COLLEGE.</p> <p>GPR Admin.</p> </div>

Action required to approve/authorize an Event - PE-82200-CON-2024-000000010

DB bidnotice.donotreply@doas.ga.gov
 To ● Test, GPR 9:08 PM

Retention Policy 30 Day Delete_Recoverable (30 days) Expires 10/3/2023
 ⓘ This item will expire in 30 days. To keep this item longer apply a different Retention Policy.

Action required for Authorization/Approval of Event PE-82200-CON-2024-000000010

agency sourcing
agency.sourcing@doas.ga.gov

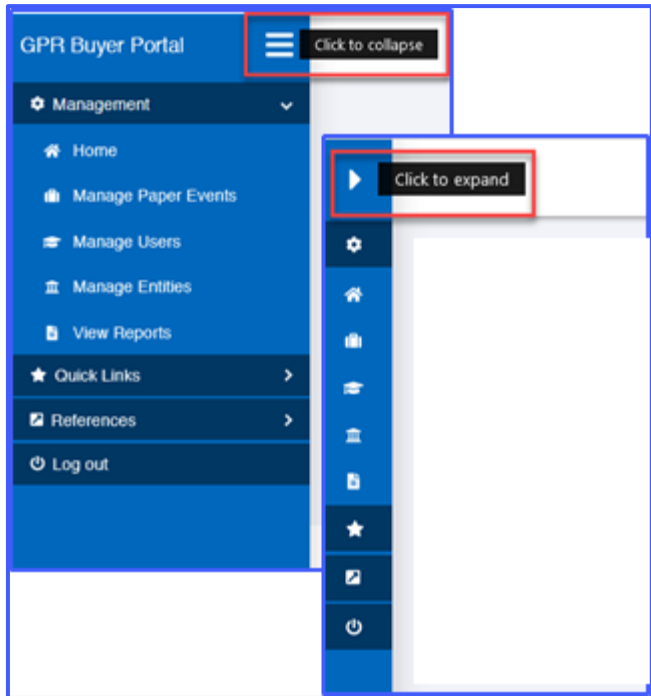
You have an action request in waiting for event PE-82200-CON-2024-000000010, from Carla Michele of 82200-ATHENS TECHNICAL COLLEGE.

GPR Admin.

2

Launch GPR Buyer Portal.

Click on Expand / Collapse Main Menu as needed.



Login to GPR as Consortia approver to approve or reject the Consortia.

GPR Buyer Portal

★ Quick Links

- Bidding Event Search
- Supplier Search
- NIGP Search
- Team Georgia Marketplace - Bidder and Supplier Portal

References



Login

Username *

Password *

[? Need help with login?](#)

 Paper Events	 Electronic Events	 Supplier Search	 Lookup NIGP
 GPM			

Under Evaluation

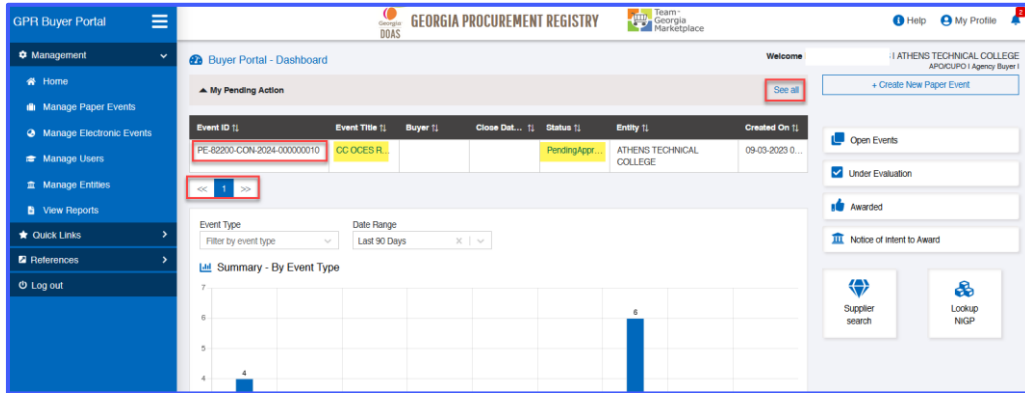
Awarded

Disclaimer: You are attempting to access resources owned by the State of Georgia, Department of Administrative Services. These resources are to be accessed by authorized users only. If you have not been specifically authorized to access these resources, do not proceed further. Unauthorized access could subject you to liability or criminal prosecution. DOAS network communications and interaction are subject to monitoring and audit. By accessing the DOAS network, you are consenting to having your interaction with and use of DOAS network resources monitored, audited, retrieved, copied and disclosed to third parties. [Click here](#) for information regarding use of Mobile & Tablet devices.

3

A successful login will launch the Buyer Portal – Dashboard Home page.

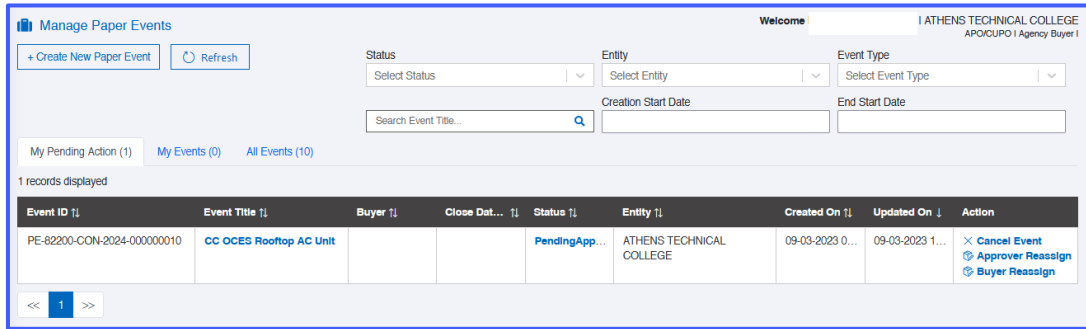
My Pending Action area will show you any bids awaiting your review and related actions. My Pending Action area will show you only four bids per view, and you would need to click on See All or 1, 2, 3, 4-page view navigation to see more bids awaiting your actions.



Click on Pending Approval or Event Title to walk through the approval process.

4

Clicking on See All from My Pending Action area of the Buyer Portal – Dashboard will show logged users all events from Manage Paper Events.



5a

Clicking on the **Event Title** specific to your reference of the **event number** listed in the approval request email from the **My Pending Action** area of the **Buyer Portal – Dashboard** will launch the **Event Details** Review and Submit page to review all the event-related steps in detail before your approval or rejection action.

Manage Paper Events Welcome | ATHENS TECHNICAL COLLEGE
APOCUIPOI | Agency Buyer |

+ Create New Paper Event Refresh

Status: Entity: Event Type:

Creation Start Date: End Start Date:

Search Event Title:

My Pending Action (1) | My Events (0) | All Events (10)

1 records displayed

Event ID	Event Title	Buyer	Close Date	Status	Entity	Created On	Updated On	Action
PE-82200-CON-2024-000000010	CC OCES Rooftop AC Unit			PendingApp...	ATHENS TECHNICAL COLLEGE	09-03-2023 0...	09-03-2023 1...	Cancel Event Approver Reassign Buyer Reassign

Navigation: 1 (selected) | 2 | 3 | 4 | 5 | 6

1 About Sourcing Event 2 Estimated Value 3 NIGP Codes & Suppliers 4 Supporting Documents 5 Review And Submit 6 Approval Process

Event ID: PE-82200-CON-2024-000000010 (CC OCES Rooftop AC Unit) Event Status: PendingApproval

Event Summary [View History](#) | [Expand All Sections](#)

- 1 About the Sourcing Event
- 2 Delegated Purchasing Authority (DPA) Exemption & Estimated Value (\$)
- 3 NIGP Codes & Suppliers
- 4 Supporting Documents

Procurement Help Desk: 404-657-6000 procurementhelp@doas.ga.gov [Disclaimer](#) | [Contact Us](#)

6 Click on **Approve/Reject DPA** action button. **Comments** are mandatory before completing the approval process with any of the Approve/Reject action.

Navigation: 1 | 2 | 3 | 4 | 5 | 6 (selected)

1 About Sourcing Event 2 Estimated Value 3 NIGP Codes & Suppliers 4 Supporting Documents 5 Review And Submit 6 Approval Process

Event ID: PE-82200-CON-2024-000000010 (CC OCES Rooftop AC Unit) Event Status: PendingApproval

Event Summary [View History](#)

Event ID: PE-82200-CON-2024-000000010 Event Status: PendingApproval

Event Title: CC OCES Rooftop AC Unit Contact Name:

Entity: 82200 - ATHENS TECHNICAL COLLEGE Contact Phone:

Event Type: CON - Consortia Contact Email:

Purchasing Type: CON

Category Type: Goods

Approve/Reject Event: PE-82200-CON-2024-000000010 (CC OCES Rooftop AC Unit)

Entity: 82200 - ATHENS TECHNICAL COLLEGE Buyer:

Estimated \$ Value: \$ 75,000,000 Government Type: state

Event Status: PendingApproval

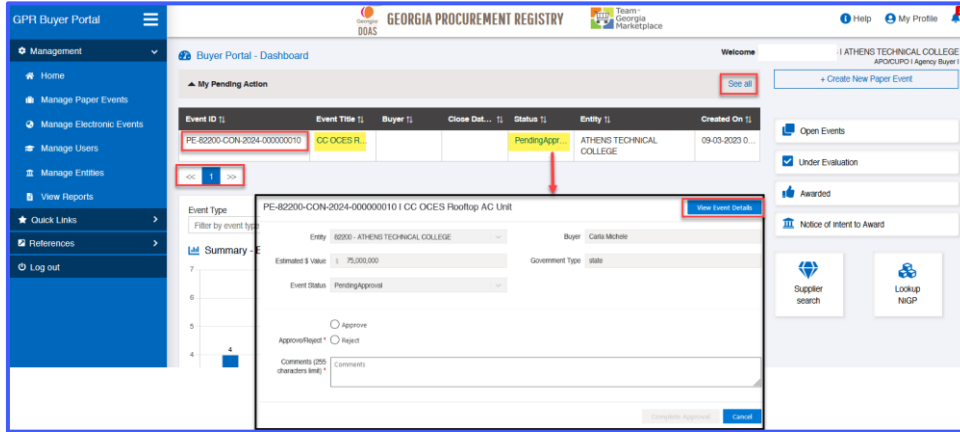
Approve Approve/Reject Reject

Comments (255 characters limit):

Procurement Help Desk: 404-657-6000 procurementhelp@doas.ga.gov [Disclaimer](#) | [Contact Us](#)

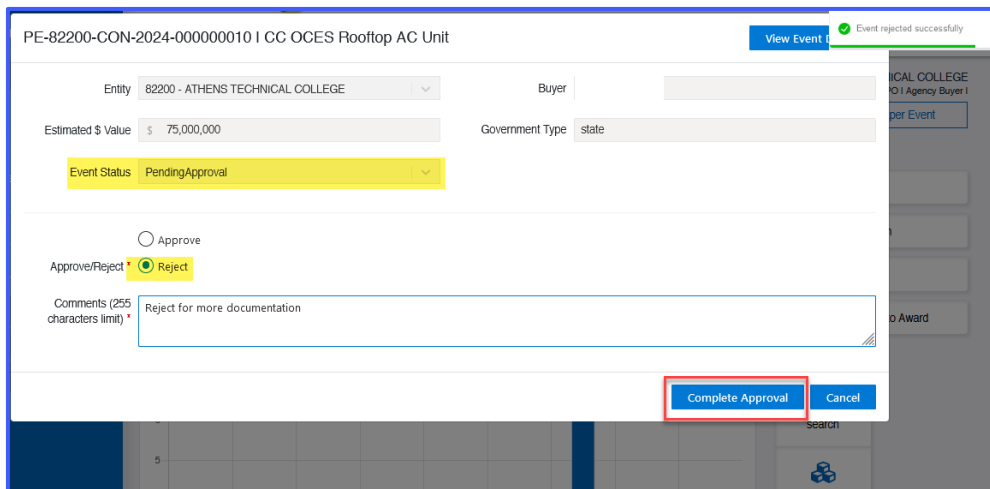
5b

Clicking on the **Pending Approval** - specific to your reference of the **event number** listed in the approval request email from **My Pending Action** area of the Buyer Portal – Dashboard that will launch the **Approval/Reject Event** page. Click on **View Event Details** to review all the event-related steps before your approval or rejection action.



7

Enter **Comments** as rejection comments and then Click on **Complete Approval** to Reject Event.



8

The buyer will receive a rejected bid email alert. Event status will change from **Pending Approval** to **InProgress** and available to the buyer for editing.

Request rejected for the Event - PE-82200-CON-2024-000000010

DB bidnotice.donotreply@doas.ga.gov
To Test, GPR
Cc Test, GPR
Retention Policy 30 Day Delete_Recoverable (30 days) Expires 10/3/2023
This item will expire in 30 days. To keep this item longer apply a different Retention Policy.

Request rejected for the Event PE-82200-CON-2024-000000010

@athenstech.edu
82200-ATHENS TECHNICAL COLLEGE

Your request for the approval of the event PE-82200-CON-2024-000000010 is rejected by AGENCY, Your Approver is

The following comments are provided by the approver.
Reject for more documentation

GPR Admin.

9

The Buyer can click on the Event Title or Edit specific to the Event that is rejected for a valid reason and take appropriate steps to re-submit for approval or Cancel the Event.

Manage Paper Events | Welcome | ATHENS TECHNICAL COLLEGE Agency Buyer |

+ Create New Paper Event Refresh

Status: Select Status Entity: Select Entity Event Type: Select Event Type
Creation Start Date: End Start Date
Search Event Title...

My Pending Action (0) My Events (9) All Events (10)

9 records displayed

Event ID	Event Title	Buyer	Close Dat...	Status	Entity	Created On	Updated On	Action
PE-82200-CON-2024-000000010	CC OCEB Rooftop ...			InProgress	ATHENS TECHNICAL COLLEGE	09-03-2023 0...	09-03-2023 1...	Submit Cancel Event Edit

View History from Step 5 – Review and Submit provides a detail of the rejection before Buyer resubmit for the approval.

Welcome REGENTS, BOARD OF(UNIVERSITY SYSTEM OF GEORGIA)
Agency Buyer | Group Approver | Agency Approver |

1 About Sourcing Event 2 Estimated Value 3 Questionnaire 4 NIGP Codes & Suppliers 5 Supporting Documents 6 Review And Submit

Event ID: PE-47200-SS-2024-000000013 (SS - USG - EBSCO OpenAthens Renewal) Event Status: InProgress

Event Summary [View History](#) [Expand All Sections](#)

1 About the Sourcing Event

2 ★ Delegated Purchasing Authority (DPA) Exemption & Estimated Value (\$)

3 Questionnaire

4 History for SS - USG - EBSCO OpenAthens Renewal

5

Action	Actioned by	Actioned on ↓	Attachments ↓	Comment
REJECT_DPA		09-03-2023 11:19 AM		Reject for more details
DPA_VALIDATE_AND_RELE.	s	09-03-2023 06:29 AM		
ADD_DOC	s	09-03-2023 06:11 AM	Supplier Contract Types and Usi	
ADD_DOC	s	08-18-2023 03:29 PM	VizBasics_sessions8538_8968_Kc	
ADD_DOC	s	08-18-2023 03:28 PM	Troubleshooting Query Security Troubleshooting Query Security Data Integration Alliance Poll Re Table about Charts _ Anna Kour HEUG_Alliance2023.pdf The Foundation Year _ Preparing Tips and Tricks on My Oracle Su Alliance 2022 _ Become a Conne Leveraging_External_Tools_4.Prc	

Submit Event

Close

10

Successfully approved over DPA Consortia's will be posted as NOIA and visible for public view.

Click Approve and Enter Comments before clicking on Complete Approval.

PE-40199-SS-2024-000000006 | ATC SS- Elevators [View Event Details](#)

Entity 40199 - ADMINISTRATIVE SERVICES... Buyer

Estimated \$ Value \$ 500,000 Government Type state

Event Status PendingApproval

Approve

Approve/Reject * Reject

Comments (255 characters limit) * Approved and meets the requirement of Sole Source.

Complete Approval Cancel




The Buyer will receive an approval email.



The supplier will receive an email alert for the Sourcing event.

Request your response for the Sourcing Event - PE-47200-SS-2024-000000013


 bidnotice.donotreply@doas.ga.gov
 To: Test, GPR
 Retention Policy: 30 Day Delete_Recoverable (30 days) Expires: 10/3/2023
 11:42 AM
 ⓘ This item will expire in 30 days. To keep this item longer apply a different Retention Policy.

Dear MOTION INDUSTRIES INC,
FSCMTST@sao.ga.gov

47200-REGENTS, BOARD OF(UNIVERSITY SYSTEM OF GEORGIA), a Georgia government entity, has posted a Sourcing Event which is available for your company's response. Your company may have been selected based on NIGP code(s) listed in your registration profile. The Sourcing Event details are summarized below.

Issuing Entity: 47200-REGENTS, BOARD OF(UNIVERSITY SYSTEM OF GEORGIA)
 Event Number: PE-47200-SS-2024-000000013
 Event Title: SS - USG - EBSCO OpenAthens Renewal
 Event Type: Sole Source
 Notice of Intent to award date: 09/03/2023 11:42 AM

The sourcing event can be reviewed at: <https://gprdev.doas.ga.gov/gprtest/eventDetails?eSourceNumber=PE-47200-SS-2024-000000013&sourceSystemType=gpr20>

If your company does not provide this commodity or service, and you do not want to receive further notices about this commodity or service, please revise your NIGP Product Item Code selections on our website at Team Georgia Marketplace Bidder and Supplier Portal. Follow the above link to the Team Georgia Marketplace registration system 'Login' to maintain your Bidder and Supplier Information and follow the instruction to update the information using Supplier Training resources. For technical assistance, suppliers can contact DOAS via the Procurement Help Desk at 404-657-6000 or procurementhelp@doas.ga.gov. Thank you for your interest in opportunities with the Georgia government.

Thank You,

09/03/2023 11:42:14 AM

11

The Buyer portal shows you the remaining days for successfully approved and posted Consortia.

Manage Paper Events

Welcome | ADMINISTRATIVE SERVICES, DEPARTMENT OF - SWC
 APOICUPO | SPD Approver | SPD Administrator | Agency Buyer |

Status: NOIA | Entity: Select Entity | Event Type: SS
 Search Event Title... | Creation Start Date | End Start Date

My Pending Action (16) | My Events (1) | All Events (224)

32 / 224 records displayed

Event ID ↑	Event Title ↑	Buyer ↑	Close Date & Time ↑	Status ↑	Entity ↑	Created On ↑
PE-40199-SS-2...	ATC SS- Ele...		09-18-2023 16 days remaining)	NOIA	ADMINISTRATIVE SERVICES, DEPARTMENT OF - SWC	07-20-2023 0...
PE-47200-SS-2...	SS - USG - E...		09-18-2023 16 days remaining)	NOIA	REGENTS, BOARD OF(UNIVERSITY SYSTEM OF GEORGIA)	08-18-2023 0...
PE-83000-SS-2...	GPTC SS- R...		09-15-2023 13 days remaining)	NOIA	GEORGIA PIEDMONT TECHNICAL COLLEGE	07-20-2023 0...
PE-82200-SS-2...	SS test at At...		09-13-2023 11 days remaining)	NOIA	ATHENS TECHNICAL COLLEGE	08-29-2023 0...
PE-82200-SS-2...	SS NEW MA...		09-13-2023 11 days remaining)	NOIA	ATHENS TECHNICAL COLLEGE	08-29-2023 0...